Guest register

One row per stay. One ID number per adult. Never tear out a page: cross out and correct.

Property _____ Month / year _____ Page ____

No.	Check-in date / time	Room	Guest name (as on ID)	CNIC / passport no.	Nationality	Phone	Adults + children	Check-out date / time	Rate / night	Advance (receipt no.)	Balance (receipt no.)	Signature

Free guest register from meeri.dev/blog/hotel-guest-register-format. Free to copy, change and print.

Keep this register locked away: it holds guests' ID numbers.